



24615 C.R. 45 Suite 3
Elkhart, IN. 46516
(574) 295-4348 (Office)
Lori@inspireathletics.com

MONTHLY TUITION: Our program is structured so your child can enroll in class at any time on a month to month basis. The number of classes will vary month to month depending on the calendar, breaks and holidays, which means your child may have 3 classes one month, 4 the next or 5 in another. Regardless, the total number of classes evens out during our "Gym" year from August to July. If your child's class meets 5 times in one month, we will not charge extra. Consequently, if it meets 3 times in one month, due to holidays or breaks, you will not receive a credit or make up. All Holidays and Breaks are figured into our yearly cost of running classes, and then divided evenly into 12 months.

PAYMENT SPECIFICS: Full payment is required with registration. Tuition payments by check, cash or credit/debit card may be made at the front desk. We accept Master Card, Visa and Discover. Registration and payment may also be done on-line (credit and debit cards only). We do not accept Money Orders. Ongoing tuition payments are monthly through AutoPay via credit or debit card.

AUTO PAY - We offer a convenient and secure monthly AutoPay Program. All you need to do is enroll on-line or in our office, enter your current credit or debit card information, and accept the terms and conditions of the AutoPay Program. We will then debit your card on the 20th day of each month (or the first business day after) for the amount of your child's tuition for the following month, for as long as your child is enrolled in our program. Example: September's tuition will be charged to your card on August 20th. Please note the following:

- You are responsible to make sure we have current credit or debit card information on file that is not expired and has charging or debit privileges.
- It is easy to enroll in and change your AutoPay information. Simply log into your iClass Pro account through our website, inspireathletics.com or stop by the front desk for assistance.
- If you would like to pay with cash or check, you may do so at our front desk by the 19th (or last business day before it). If payment is not received by the last business day before the 19th of the month, tuition will be charged to the card on file. If there is not a card on file, a \$10 processing fee will be added to the account and a reminder email will be sent and phone call made. The account must be paid in full by the 28th or your child will be dropped from class effective the last day of the same month, and the spot will be offered to a student on the wait list.
- Should your bank decline the debit, or your card company decline the charge or debit, a \$10.00 fee will be charged to your account and is immediately due. You must pay your account in full at that time. If your account is not current by the 28th of the month, your child will be dropped from class and the spot offered to a student on the wait list.

DROPPING: If you wish to drop your child from a class, you must submit a completed drop form by the LAST BUSINESS DAY BEFORE the 19th day of your child's last month of class (with medical reasons being the only exception, please see below). ORAL DROP NOTICES ARE NOT ACCEPTABLE. Your credit or debit card will continue to be debited on the 20th of each month until we

receive the proper written notification of withdrawal. Drop notice forms are available at the front desk and on our website, inspireathletics.com under the FAQ'S tab.

MEDICAL REASONS for dropping a class: For medical situations validated by a written acknowledgement from a licensed medical practitioner, you will be granted a credit prorated from THE DAY WE RECEIVE the written acknowledgement. A retroactive request for medical credit cannot be granted, as it eliminates our opportunity to fill the vacated class spot.

100% Money Back Guarantee: We believe we offer the best children's gymnastics program in the area. We also understand that we cannot always offer exactly what all children need at every stage of their development. That is why we offer you the following guarantee: If at any time during the first month (4 consecutive weeks from enrollment date) you are not completely satisfied with our program, we will refund your tuition.

Please Note: Our money back guarantee is intended for NEW families to Inspire Athletics. The Annual Membership fee is non-refundable.

Make-up Policy: At Inspire Athletics we have chosen to try to accommodate those occasional necessary absences by allowing missed classes to be made-up. *Please remember that this is a courtesy we have chosen to extend to you, and is only available if there is room in the desired make-up time and this privilege may be revoked at anytime without notice.* Students regularly enrolled in that time slot take priority. *Your payment saves your child's spot in his/her REGULAR class; that is the only spot your child is guaranteed.*

- Students enrolled in one class a week are allowed an average of 1 make-up class per month.
- Students enrolled in two classes a week are allowed up to 2 make-up classes per month.
- All make-ups must be completed within one month from date of absence and the student must be currently enrolled in classes.
- **You must call and notify office personnel of a class being missed at least 4 hours before it is missed if you would like to make it up** (the farther in advance you can tell us the better). Advance notice of absences is what makes it possible for us to fit students in for make-up classes in those open spots.
- If your child is sick, please do not bring him/her to class. Please call the office ASAP at (574)295-4348. If no one answers; please leave a message including your child's name and what day/time and level his/her class is.
- Make-up procedures may vary from program to program, depending on safety concerns, space, equipment, and teaching ratios. NOTE that a program's particular make-up policy is already factored into that program's tuition amount. The gym is closed from time to time for holidays. These days are factored into the tuition and averaged out over the year.
- We reserve the right to refuse a make-up if we feel it will hinder the experience of those children who have registered for and paid for that class. Make-ups are not intended for our Team Students.

Closings and Holidays:

- If the need arises to close the gym due to severe weather, a notice will be posted on our website inspireathletics.com, on our Facebook page, and the message on the gym voice mail will be updated accordingly.
- Planned closings for the 2017/18 year:
September 4th-**Labor Day**; November 22nd to 26th-**Thanksgiving Break**; December 24th to January 5th-**Christmas Break**; March 30th to April 5th- **Spring Break**; May 28th- **Memorial Day**; July 3rd and 4th-**Independence Day**