

EMPLOYMENT APPLICATION



Inspire Athletics LLC.
24615 C.R. 3 Suite 3
Elkhart IN 46516
Phone. (574) 295-4348
www.inspireathletics.com

Three or More Character References Required for Employment

To be hired at *Inspire Athletics*, you are required to supply at least three references which attest to your suitability for employment. **References MUST be on file before the hiring process can be completed.** Please read further for instructions.

PERSONAL DATA				
Name (last)	First	Middle	Social Security No.	
Address (street)	City/State	Zip	Phone	E-mail (or alternate phone)
Are you 18 years of age or older? <input type="checkbox"/> yes <input type="checkbox"/> no If no, enter you age_____, and DOB ____/____/____				
Are you a citizen of the USA or have a legal right to work in the U.S.? <input type="checkbox"/> yes <input type="checkbox"/> no (employment subject to I-9 form)				
Have you ever been convicted of anything other than a traffic violation? <input type="checkbox"/> yes <input type="checkbox"/> no If yes, explain below:				
Have you ever worked at Inspire Athletics? <input type="checkbox"/> yes <input type="checkbox"/> no				
Position/departments you are applying for?			How did you hear about us?	
Pay range expected	<input type="checkbox"/> Full Time <input type="checkbox"/> Other: <input type="checkbox"/> Part time <input type="checkbox"/> Summer Only		Date you are available to star work?	

AVAILABILITY							
When are you available to work?							
	Sunday	Monday	Tuesday	Wednesday	Thursday	Friday	Saturday
Hours Available							
<input type="checkbox"/> I can be flexible with my schedule <input type="checkbox"/> I can't be flexible with my schedule							

At *Inspire Athletics*, teaching physical education skills to children or generally supervising children in a physical environment sometimes requires quick or unexpected movements including lifting or catching (spotting) children weighing up to 150 lbs. or more. Additionally, teaching positions also often require lifting and adjusting heavy sports apparatus. Facility cleaning/maintenance positions require loading/unloading and Maneuvering ladders and heavy boxes and heavy equipment weighing as much as 100 lbs. or more. Please indicate below if you have any current or past conditions which might keep you from safely performing the physical requirements of the position(s) for which you are applying.

Yes, I am able to perform the physical requirements of the position(s) for which I applied without jeopardizing my safety or the safety of Inspire Athletics students, clients, guests, coworkers or others.

At Inspire Athletics, we believe in building strong relationships. However, despite best intentions, sometimes business relationships do not work out and that is why all employment at *Inspire Athletics* is AT WILL which means that either party, the employee or the Company, can terminate employment at any time, with or without notice and with or without reason.

EDUCATIONAL DATA

Name and location of school	Graduated?	Years completed	Major/course study
High School	<input type="checkbox"/> Yes <input type="checkbox"/> No	1 2 3 4	
College/other	<input type="checkbox"/> Yes <input type="checkbox"/> No	1 2 3 4	
Describe honors, apprenticeships, post graduate education, or specialized training			

EMPLOYMENT HISTORY

COMPANY NAME	Address	Telephone no.
Name of Immediate supervisor	<input type="checkbox"/> I am no longer employed at this company <input type="checkbox"/> I am currently employed at this company and it is <i>OK</i> to contact this person <input type="checkbox"/> I am currently employed at this point, please <i>do NOT</i> contact this person	
Start wage \$	Final wage\$	Reason for leaving?
Start date ___/___/___	Final date ___/___/___	
Job title or position	Describe your duties and responsibilities	

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Start date ___/___/___	Final date ___/___/___	
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OTHER ACCOMPLISHMENTS (school, job, awards, distinction, certifications, volunteer work)

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UNDERSTANDING & AGREEMENT (please read each statement carefully)

I certify that the statements given on this application or during an interview are true and complete and I authorize investigation of same with exception of contacting my current employer if I have so requested in this document. I have read and agree to the above statement.

Initial here: _____

I understand that if I am hired that any false, incomplete or misleading information given herein or during an interview shall result in immediate termination. I have read and agree to the above statement.

Initial here: _____

I authorize the references given on this application and during any interview to give to representatives of *Inspire Athletics* any and all information concerning my previous or current employment and any pertinent information they may have, personal or otherwise, and I release all parties from any and all liability from any damage that may result. I have read and agree to the above statement.

Initial here: _____

I understand that if I am hired my continued employment is contingent upon my successful performance during a new hire period of 90 days. I have read and agree to the above statement.

Initial here: _____

I understand that if I am hired my ongoing employment will be AT WILL meaning employment may be terminated by either party at any time with or without reason and with or without notice. I further understand that this AT WILL agreement cannot be changed in any way except through a written understanding signed by the Company President. I have read and agree to the above statement:

Signature _____ Date _____

Inspire Athletics is an EQUAL OPPORTUNITY EMPLOYER and does not discriminate against applicants or employees on the basis of race, color, gender, marital status, religion, national origin, age, veteran status, disability or any other basis prohibited by local, state or federal law. No question on this application is intended for or will be used for the purpose of limiting or excusing any applicant's consideration for employment.

AUTHORIZATION FOR BACKGROUND CHECKS

Inspire Athletics number one concern is to provide a safe and fun environment for its students. Please know, *Inspire Athletics* performs background checks on all employees.

I understand and agree that the Company will administer background checks on me and my initial and continued employment is conditional upon the results of these checks.

Signature _____ Date _____

PLEASE TELL US, ABOUT YOURSELF...

Warmth, friendliness and a desire to serve are essential qualities for *Inspire Athletics* employees. At the end of each day, our Clients go home with only their memories of the way they were treated. Please tell us about you and your ability and desire to become part of the *Inspire Athletics* Family.



As an applicant for employment at Inspire Athletics, it is your responsibility to supply three or more written character references which must be on file before the hiring process can be completed.

Seek your references from the following:

1. Former/ Current Supervisors
2. Teachers/ School Administrators/Coaches
3. Clergy
4. Community/Business Leaders
5. People for whom you baby-sit
6. Friends, family*
7. Other

Please deliver references to the Inspire Athletics Human Resource Department by one of the following methods:

1. U.S. Mail to: Inspire Athletics • 24615 C.R. 45 Suite 3 • Elkhart, IN • 46516
2. E-mail: Heber@Inspireathletics.com
3. Hand delivery by applicant to Inspire Athletics in a sealed envelope with author's signature over envelope flap.

** less objective references such as friends or family are considered but may not hold as much weight as more objective sources such as supervisors or teachers.*

This letter is in reference to _____, who recently applied for employment at Inspire Athletics.

Inspire Athletics employees work with and around children, often in an unsupervised environment. To be considered for employment at *Inspire Athletics*, all applicants are required to supply at least three **written character references** to help our Company accurately assess each applicant's suitability for employment. We would greatly appreciate it if you would please take the time to complete and return this form to the address listed below. **Time is of the essence** as the applicants employment process cannot be completed until all references letters are reviewed. Confidentiality **assured**.

Thank you for your thoughtful assistance,



Heber Hernandez
Inspire Athletics Human Resources Department
E-mail: Heber@InspireAthletics.com
Phone: 574-295-4348
24615 C.R.45 Suite 3
Elkhart, IN 46516

- 1) How long have you known the applicant? _____
- 2) What is your association/relationship with the applicant? _____
- 3) Do you have any reason to suspect that the applicant is not suited to work with or around children of any age in an unsupervised environment? YES NO If yes, please explain:
- 4) To the best of your knowledge, has this person ever been convicted of or pleaded guilty to child abuse or any violent crimes? YES NO
- 5) To the best of your knowledge, has the applicant ever been fired/ dismissed/ terminated or been asked to resign from a position because of failure to carry out responsibilities? YES NO
- 6) Please summarize your opinion of this applicant's character, in particular their suitability to work with or around children. **Confidentiality assured:**

(Please continue on reverse side)

Signature	Date
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Name: (print) _____

Address: _____

Phone: _____ Email: _____

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